

20 March 2020

Dear Parent/Carer

As you will be aware, the Government have closed all schools with effect from the end of the school day on Friday 20th March. They have also placed a requirement on schools to continue provision for children of key workers. We are happy to provide this vital service, however, in order to respond to this we need our parents to inform us if they currently work in the key services identified by the Government. A list of the key worker categories can be found [here](#) and these are also available on the school's website.

The Government have asked for all key workers to understand that every child who can be safely cared for at home should be.

Please, therefore, follow these key principles:

1. **If it is at all possible for children to be at home, then they should be at home**, studying using the resources we send online and in the post.
2. If a child needs specialist support, is vulnerable or has a parent who is a critical worker, then educational provision will be available for them.
3. Parents should not rely for childcare upon those who are advised to be in the stringent social distancing category such as grandparents, or friends/family members with underlying conditions.
4. Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus. They should observe the same social distancing principles as adults.

If your work is critical to the COVID-19 response, or you work in one of the critical sectors listed below, and you cannot keep your child safe at home then your children will be prioritised for education provision.

We need to understand as a matter of urgency, how many children we can expect on each day so we can plan staffing. Please remember if it is at all possible for children to be at home, then they should be at home.

If you have not yet done so, we would ask you to **text us** the following information if you need a place in school for your child:

Your name:

Key Work Undertaken:

Name of Child/ren:

Term Time school Yes / No

Easter Holidays school Yes / No

Which days/timed do you need provision: Mon (am/pm), Tues (am/pm), Weds (am/pm),, Thurs (am/pm), or Fri (am/pm),

PLEASE RETURN THIS AS SOON AS POSSIBLE

We are working hard to put in place plans for Monday 23rd March and if your child is accessing this provision you will be sent further communication later today.

We will not, at this time, be asking for proof that you are a key worker as we strongly believe that all our parents will act with responsibility in accessing this critical provision.

If you have any doubts about if you are a key worker, first read the information on the website. If this is still unclear, please ring 0117 377 3442.

Yours sincerely

Julia Hinchliffe, Headteacher